

CURRICULUM VITAE

SHUBHA BISOTRA,
40/9,LAKKAR BAZAR,
OPPOSITE DAULAT COMPLEX,
RAJGARH ROAD, SOLAN – 173212,
HIMACHAL PRADESH.

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Contact no. : 09882038138

Career Objective:

To add value and contribute in a creative environment within the organization with constant intake of knowledge and expertise to achieve the desired objectives.

Education:

Specializations to be opted:

(1) **Human Resource Management**

(2) **Marketing**

- Pursuing **Masters of Business Administration (Marketing and Human Resource Management)** from Institute of Management Studies, Himachal Pradesh University with aggregate 69.28% till date.
- Bachelors in Arts from St. Bedes' College, Shimla (H.P.U.) in 2006 with 78%
- SSC from St. Bedes' College, Shimla, (H.P. Board) in the year 2003 with 59%
- HSC from Convent of Jesus & Mary, Shimla (I.C.S.E. Board) in 2001 with 80%

Computer Proficiency:

- Proficient in MS Word, Excel, PowerPoint & Internet Applications.

Strengths:

- Ambivert
- Good Interpersonal skills and Communication Skills
- Adaptable and Optimistic
- Ability to work under pressure
- Reliable

Personal Details:

- Father's Name: Dr. R.L. Bisotra
- Date of Birth: June 16th 1985
- Gender: Female
- Marital Status: Single
- Languages Known: English and Hindi
- Nationality: Indian
- Interests: Reading, listening to music, travelling, writing

References:

- Dr. Deepak Sood, IMS, HPU, Shimla, PH 0177 2831653
- Dr. S.L. Kaushal, Placement Officer, IMS, HPU, Shimla, PH. 09418021278

Declaration:

I hereby declare that information furnished by me is true to the best of my knowledge and belief and that nothing has been concealed.

Date:

Place:

(Shubha Bisotra)