

# CURRICULUM VITAE

Dr.Teena Minhas,  
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## Career Objective:

Career advancement to a managerial position, giving opportunities for innovative work with a progressive organization. Serving the organization with hard work and honesty, to the best of my capabilities. Seeking a position in the industry that will utilize, expand and enhance my knowledge base and help to develop a fulfilling career.

## Education:

### SPECIALISATIONS:

(1) Human Resource Management

(2) Marketing

- **Pursuing Master of Business Administration (Marketing and Human Resource Management)** from Institute of Management Studies, H.P University Shimla with Aggregate of 69% till date.
- **B.V.Sc. & A.H.** from H.P. Agriculture University, Palampur in the year 2007 with a grade point of 6.4 out of 10
- **HSC** from St. Bede's College Shimla, H.P. Board with 72 % in 2001.
- **SSC** from Sacred Heart Convent Tara Hall, Shimla, ICSE with 80% in 1999.

### Computer Proficiency:

- I have my hand on MS Office and make use of its applications like Word, Excel and Power Point. I have learnt and used these applications during my academic years.
- I am completely computer savvy and use computer for work and leisure as well. For example exploring internet, creating, saving and sending documents as attachments on E-mails.

### Seminars/Conferences/Workshops Attended:

- National Seminar on Strategy for Control of Bird Flu in Palampur in conjunction with students of Dr.Rajendra Prasad Medical College, Tanda special emphasis on control of communicable diseases from animals to humans and vice-versa .

### Strengths:

- Self motivated
- Innovative
- Hard working
- Devoted
- Responsible
- Intelligent
- Initiating

### Personal Details:

- |                  |   |                |
|------------------|---|----------------|
| • FATHERS NAME   | : | R.C.Minhas     |
| • MOTHER'S NAME  | : | Darshan Minhas |
| • DATE OF BIRTH  | : | 27thFeb,1983   |
| • NATIONALITY    | : | Indian         |
| • GENDER         | : | Female         |
| • MARITAL STATUS | : | Unmarried      |

- HOBBIES : Music, observing people, travelling and Interacting with people.
- LANGUAGES KNOWN : English, Hindi

### References:

- Prof. Deepak Sood, Director IMS, H.P. University.
- Dr. S.L Kaushal, Training and Placement Head, IMS, H.P.

### Declaration:

I hereby declare that the information furnished by me is true to the best of my knowledge and belief and that nothing material has been concealed.

**Date: 02/06/2008**

**Place: Shimla**

**Dr.Teena Minhas  
IMS, Shimla,  
H.P. University.**