

CURRICULUM VITAE

MONICA NEGI

D/O LATE SH. KANSHI RAM NEGI

Set No.1,Type-III,Spring field,

Chotta Shimla, SHIMLA-171002.

E-mail: mn19_2005@yahoo.co.in

Contact No:- 0177- 2621286,9805397652

Career Objective:

A challenging appointment, allowing me to grow and reach the acme through self improvement, learning and smart work in accordance with goals and objectives of the organization.

Education:

SPECIALISATIONS:

(1) Human Resource Management

(2) Marketing

- Pursuing Master of Business Administration (Human Resource Management and Marketing) from Institute of Management Studies, H.P University with an 65% marks in 1st Semester.
- Bachelor of Business Administration from University college of Business Studies, H.P University with 60% marks
- 10+2 from St.Bedes College, Shimla with 60% marks
- Matriculation from Convent of Jesus and Marry School, Shimla with 75% marks

Training & Projects:

- Undergone 8 weeks on the job training at **AURO SPINNING MILLS,VARDHMAN**. where I have done a project named ***“PREPRATION OF INDUCTION MANUAL FOR AURO SPINNING MILLS”***

Computer Proficiency:

Operating Knowledge of Computers .

Seminars/Conferences/Workshops Attended:

- Participated in management fest at IMS Shimla (9th and 10th may).

Strengths:

- Dedicated
- Confident
- Excellent interpersonal skills
- Sincere
- Team worker
- Creativity

Personal Details:

Father's Name : Late Mr Kanshi Ram Negi
Mother's Name : Mrs Fulma Negi
Date of Birth : 7th February 1985
Nationality : Indian
Gender : Shemale
Marital Status : Single
Hobbies : Painting, reading.
Languages Known : Hindi,English

References:

- Dr. Deepak Sood, Director ,I.M.S. H.P. University, Shimla Himachal Pradesh.
- Dr. S.L. Kaushal, Placement Coordinator, I.M.S. H.P.University.

Declaration:

I hereby declare that the information furnished by me is true to the best of my knowledge and belief and that nothing material has been concealed.

Place: Shimla

MONICA NEGI